

EAGLE BEND METROPOLITAN DISTRICT # 2

<http://www.eaglebendmetro.com>

Monthly Meeting

Heritage Eagle Bend Clubhouse

23155 E. Heritage Parkway, Aurora, Colorado 80016

Date: October 25, 2012

10:00 am

MINUTES

I. Call to Order

The Regular meeting was called to order at 10:00 am by Director Geiger. In attendance were Directors: Rexroat, Meyer, Coker, Geiger, Simner, and Board Recording Secretary Audrey Davie.

II. Declaration of Quorum/Director Qualifications/Disclosure of Conflicts

A quorum was present. It is the responsibility of each Director to disclose any matter of conflict of interest with the District to the Board prior to each meeting, and any such potential conflicts must also be filed with the Secretary of State. An annual Conflict of Interest Disclosure must also be filed with the Colorado Secretary of State.

III. Approval of Consent Items

A. Agenda for October 25, 2012

B. Minutes for September 27, 2012

C. Check Register for October 2012

Director Geiger made a motion to approve the following consent items: October 25, 2012 agenda, September 27, 2012 minutes, and the October payables with check register #1862-1875. Director Coker seconded the motion. The motion was unanimously approved.

IV. Public Input, self-introduction by guests

Three members of the public introduced themselves. One resident expressed concern regarding the content and cost of the District's newsletter. Director Meyer asked the Board to consider some of the suggestions offered by the Heritage Eagle Bend (HEB) resident.

V. New Business and Special Orders

A. Transfer of monies from General Fund to Debt Service Fund

Director Geiger stated Board Accountant, John Simmons, was consulted regarding a transfer of \$200,000 from the General Fund to the Debt Service Fund. The transfer is necessary as the Board Treasurer, Director Coker, and Mr. Simons work to finalize the 2013 budget.

B. Determine date for budget hearing

By state statute all Special Districts are required to hold an annual budget hearing therefore, Director Coker made motion to conduct the Board's 2013 Budget Hearing on November 8, 2012 at 10:00 a.m. Director Rexroat seconded the motion. The motion was unanimously approved. Legal counsel is responsible for publishing the required information in the newspaper. A short discussion ensued regarding Director Meyer's outstanding debt.

C. Administrative Resolution for 2013

To be addressed November 8, 2012.

VI. Reports of Officers, Committees and Professional Consultants

A. Water

1. Update and Monthly Report

Director Rexroat reported several well maintenance issues are being addressed: **1.)** PVP pipe will be

1. Update and Monthly Report continued

installed to avoid corrosion issues in the future, **2.)** well screens will be checked and cleaned if necessary; **3.)** working on a solution regarding a 20 ft. valve in the drain pipe from the North well.

B. Landscaping

1. Eagle Bend Marketplace/Northwest Project – “Demonstration Garden”

2. South Aurora Parkway

Copies of Director Simner’s reports entitled, “Landscaping Report for the 3rd quarter, 2012” and “Landscaping Update for October 25, 2012” were distributed. Highlights of the reports included but were not limited to: **1.)** trees on the center medians were examined by TerraCare’s arborist; **2.)** TerraCare warranty stipulates 124 plants in the demo garden will be replaced per Will Medellin, TerraCare Account Manager; **3.)** meter readings of the center medians will be coordinated with Roe Sherbert, HEB Facilities Manager.

Director Simner presented a landscape maintenance bid of \$3076 for which TerraCare will be responsible for: fertilizing, deep root watering and applying a dormant oil pesticide. The 2012 landscape contract with TerraCare expires Nov 30th therefore, Director Simner recommended extending the contract into spring 2013 with an Addendum addressing the installation and maintenance of the shade sails. Director Coker made a motion to extend the TerraCare contract with the cost to equal the 2012 rates. Director Rexroat seconded the motion. The motion was unanimously approved. Director Meyer created a comprehensive photographic sequence regarding the removal of the five shade sails in order to ensure correct re-installation spring 2013. The photographs are instrumental given that each shade sail is unique in dimensions. Director Meyer was complimented for his work on this project.

Other landscape information included: **1.)** a District storage unit has been secured. Directors Simner and Coker have keys; **2.)** Director Simner will meet with Frank Massey, President of Eagle Bend HOA Creekside regarding their 2013 landscape proposal. **3.)** copies of TerraCare’s report outlining the unexpected release of water on Saturday, October 20, 2012 were distributed. A discussion ensued with Directors instructed to read the report with questions to be answered at the November meeting and **4.)** approval for the easement was given with the Board directing Director Simner to move forward with the installation of the walkway from the commercial area to the demonstration garden.

C. Communications

1. Fall Newsletter & Website

Director Geiger stated the October newsletter is ready for mailing. Correcting the District’s mailing list (1887 residences) is being conducted. Michael Nearing, District webmaster, has been contacted regarding ADA accommodations regarding the District’s website specifically for the visually impaired population.

A lengthy discussion ensued regarding the content, cost and digital production of the newsletter. The Board concluded the cost of printing and distribution of the newsletter at \$1200 per quarter is well spent as it is the only means of communicating with all 1887 homeowners within the District’s boundaries.

D. Legal

No report at this time.

E. Treasurer’s Report

1. Update re: 2013 Budget

The 2013 Budget will be reviewed at the November 8th meeting along with the 3rd quarter Financial Statements.

VII. Unfinished Business

A. Water Rate for 2013

Directors Geiger, Coker and Rexroat comprise the District’s “2013 Water Rate Committee”. The

Directors are analyzing historical data in order to develop two proposals; a fixed rate and a variable

A. Water Rate for 2013 continued

consumption rate proposal to present to the HEB HOA Board and HEB General Manager.

Director Meyer stated he successfully completed all required criteria for the Leadership Academy which is sponsored by the Special District Association (SDA). He highly recommended the Academy and its components to other Board members.

B. Continued discussion re: Alternate Management

No information at this time.

VIII. Adjournment

The meeting ended at 12:10.

The next regular meeting will be held November 8, 2012